

**Congratulations for becoming part of Fu Jen Catholic University! All of us here are welcoming you to join our big family. Following are the brief information for registration, course selection and tuition fees for your reference before arriving here:**

## **I. Registration**

1. Please follow “Registration Guideline for New Students” and complete every procedure before the deadline.
2. Please go to the webpage for “Course Selection & Registration” under “Admission” at Fu Jen Catholic University homepage (<http://www.fju.edu.tw>) to download the “Day Division Registration Guidelines for New Students” as your reference. Alternatively, please go to the webpage for “New Student Registration” which follows “Student Registration” under “Admission” at Fu Jen Catholic University homepage to download the “Guidelines for New Student Registration” as your reference.
3. Webpage for Registration Guideline: <http://www.fju.edu.tw/future.jsp?labelID=12>

## **II. LDAP Account & Password**

1. Access LDAP account uses your FJCU student number (Account: FJCU student number)
2. Password:
  - If have, your ARC ID number (10 digits) or your passport number.
  - If you do not have an ARC, Your password is “fju” + your birthday YYMMDD (a total of 9 digits). Example: if you were born on March 16, 1986, your password would be: fju860316.
3. Webpage for LDAP: <https://whoami.fju.edu.tw/index.php>

## **III. Course Selection**

1. You can log in using your LDAP account and password or your course registration password.
2. For details, please log in the “Student Information Portal”: <http://140.136.251.210/student/>  
For the English website, please change the language in the upper right. Next, click on “System Menu” and see “Course Registration Website” under “Courses and Academics”. Then go to the webpage for “Information for Course Registration” to download “Course Selection Guidelines” and “System User Manual” as your reference.
  - Webpage for Information for Course Registration: <http://www.course.fju.edu.tw/>
3. The required courses should be typed in by the faculty of your department accordingly to the compulsory course regulation for undergraduate students. Students still need to go to the online course selection system to register holistic education courses (HEC) that are required courses for undergraduates during “Holistic Education Curriculum Selecting period.” To check for more information regarding holistic education courses for undergraduate students, please refer to <http://www.hec.fju.edu.tw>.
4. Please read the “Course Selection and Registration Guidelines” and system operation instructions carefully. If you have further questions, please contact the department secretary.

## **IV. Tuition and Miscellaneous Fees**

1. Webpage for Tuition & Fees: <http://tuition.ga.fju.edu.tw/InchargeStudent/English/index.jsp>
2. Please download the payment form online from Taishin Tuition Payment Portal: <https://school.taishinbank.com.tw/>  
For the English website, please click the link in the upper left.
3. User ID: please type your student number.
4. Password:
  - Returning International Student: Final 8 digits of ARC (UI Number).
  - New International Student: If you do not have an ARC, your password is the 8 digits of your birthday. (E.g.: If your birthday was 1983/04/25, your password is 19830425.)