

# 工作許可申請說明 Work Permit Application Procedures

ISC, FICU

★輔大學生申請說明 How to apply for it, FICU: <https://goo.gl/TaLSko>

工作許可（工作、工讀、實習）

## ○ 申請方式

線上申請：<https://ezwp.wda.gov.tw/>

請依照網頁的說明提出申請，請備妥以下文件的掃描檔。

- 正反面學生證影本加蓋註冊章  
(請至註冊組申請，辦公室位於野聲樓 209 室)
- 有效期間之護照影本
- 有效期間之居留證影本
- 輔仁大學外國留學生工作許可申請原因證明書  
(經就讀系所以及國際學生中心同意，於申請書上加蓋戳章後，請至線上申請系統「其他-含學校要求文件」欄位上傳)
- 審查費 100 元。請至郵局利用郵政劃撥繳納後，將收據訊息填入系統。  
戶名：勞動部勞動力發展署聘僱許可收費專戶，劃撥帳號：19058848。

## Work Permit (Work, Part-time or Internship)

### ○ Application

Online Application: <https://ezwp.wda.gov.tw/>

Please see the website and follow the instructions and prepare the following scanned application materials:

- A photocopy of your student ID with the registration stamp  
(Please go to the registration office to apply for it, the office is located in YP209)
- One copy of valid passport
- One copy of valid ARC
- Consent Form for Work Permit Application for FICU International Students  
(Be approved by your department and International student center with stamps on it, please upload it to the 'Others including school required documents' in the system)
- Application fee NT \$100, students can transfer the application fee in a post office.  
Fill in the receipt information on line after postal remittance.  
(Account name: Work Permit Account of Workforce Development Agency, Account No.: 19058848).